

CONFIDENTIAL

Chief, Tokyo Bureau

18 November 1948

Chief, FBIS

Monthly Progress Report

Ref. : Your memorandum to Chief, FBIS dated 22 October 1948, subject as above.

1. Your October monthly progress report has been given appropriate study by staff officers of the branch, and the statements given below are furnished for your information and guidance.

2. Referring to paragraph 1 a of your report. If you or a representative of your Bureau need to go to Korea for recruitment purposes or upon other official business this office will be glad to make the necessary requests. You should furnish adequate justification to support such a request, allowing required time for processing by proper officials of the Agency.

3. Referring to paragraphs 2 a and 2 b of your report. [] has been requested to make a complete study of your technical requirements during his stay in Tokyo, and to submit his recommendations to this office. The decision will then be made as to whether or not additional or replacement technical personnel shall be sent your bureau.

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4. Referring to paragraph 2 c of your report. This office has been informed that all civilian employees of the Government at overseas stations are required to pay their own hospital bills with the exception of War Department employees and Foreign Service employees of the State Department. We have no legal basis whatsoever for requesting free medical service from the Army. If you can use your G-2 address and obtain free hospitalization for your employees on an informal basis this office concurs. However, you are cautioned not to commit the Agency in any way toward payment of personal hospital expenses.

This office is at present investigating the possibility of making the Agency Group Health plan available to field employees on an individual basis. This would provide hospitalization and medical care at nominal cost to the employee on a voluntary basis. Further information regarding this matter will be sent you in the very near future.

5. Referring to paragraph 2 d of your report. This office does not consider it advisable to place drugs or medical supplies,

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other than those of first-aid variety, in non-professional hands. Here again it is believed that better results might be obtained by dealing with local Army medical authorities on an informal basis.

L. K. WHITE

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Assistant Director for Operations

18 November 1948

Administrative Officer, FBIS

Production Figures, FBIS Daily and Special Reports

Ref. : Memorandum to Assistant Director for Operations from Chief, FBIS dated 18 November 1948, Subject: Overtime and Compensatory Time

1. In compliance with telephone instructions received from you this date, the following comparative production figures for FBIS Daily and Special Reports during September-October 1947 and September-October 1948 are listed below.

2. A. September 1947

(1) Number Daily reports published	21
Average number of pages each report	180
(2) Number Special Reports published	4½
Average number of pages each report	80

B. October 1947

(1) Number Daily Reports published	23
Average number of pages each report	175
(2) Number Special Reports published	7.2
Average number of pages each report	45

C. September 1948

(1) Number Daily Reports published	21
Average number of pages each report	220
(2) Number Special Reports published	4
Average number pages each report	70

D. October 1948

(1) Number Daily Reports published	21
Average number of pages each report	210

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(2) Number Special Reports published	4.5
Average number of pages each report	61

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